

BREDHURST PARISH COUNCIL



**To all councillors: you are hereby summoned to attend an
ORDINARY MEETING OF THE PARISH COUNCIL
TO BE HELD AT BLACKSMITH BARN
On Wednesday 30th June 2021 at 6.30pm**

This meeting will be Covid secure and, as numbers are restricted inside, members of the public who wish to attend may be required to socially distance outside the Barn - the patio doors will be open allowing people outside to participate.

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month's agenda.

AGENDA

432. Apologies for absence

Cllrs to consider if apologies are acceptable.

433. Declarations of interest

Cllrs to declare any pecuniary or non-pecuniary interests in matters to be considered on this agenda.

434. To approve the minutes of the Parish Council meeting held on 9th June 2021 (attached).

ADJOURNMENT FOR A SHORT OPEN SESSION

435. Police Briefing

- a. To receive the monthly crime report.
- b. To receive notification on the change of PCSO.

436. Matters arising (for information only)

To receive an update on action points from previous meetings.

437. Blacksmiths Barn

- a. To receive an update on the Barn re-opening.
- b. To consider Covid Hire Agreement and Hirers Risk Assessment.
- c. To receive an update on the Barn booking system.
- d. To receive an update on the alarm/CCTV maintenance contract.
- e. To receive update on electricity usage.
- f. To consider Electric Vehicle Car Charging Report.
- g. To receive an update on the installation of air conditioning and/or sun canopy.

438. Community Playing field

- a. To receive an update on the path extension.
- b. To receive an update on damaged play equipment.
- c. To receive a quote for a replace drain cover.

439. Traffic Issues

- a. To receive an update on issues relating to pinch point outside Channing's Barn.
- b. To consider any other issues and agree any necessary actions.

440. Electricity Sub-Station, Hurstwood Road

To consider complaints received and agree any necessary action.

441. Parish Tree Survey

To consider Lucanus Tree Survey.

442. Councillor Email Addresses

To provide an update regarding council email accounts.

443. Planning

- a. **21/503146/FULL** - Conversion of an existing stable at Stud Farm to provide a new two bedroom dwelling with associated parking, landscaping, private amenity space and external store at Stables At Stud Farm Dunn Street Road Bredhurst Kent ME7 3NA. **Deadline 13 July 2021.**

21/502705/OUT Outline Application (with all matters reserved except access) for the erection of up to 450 market and affordable dwellings, nursery and supporting retail space up to 85sqm, with provision of main access to Ham Lane; estate roads; cycle and pedestrian routes; residential and community open space and landscaping; new junction for Lidsing Road/Hempstead Road and realignment and widening of Lidsing Road. Off site related highway works to Westfield Sole Road, Shawstead Road, Hempstead Road, Chapel Lane, Hempstead Valley Drive, Hoath Way roundabout, Hoath Way and M2 Junction 4. (Resubmission of 19/500765/OUT. At Gibraltar Farm Ham Lane Hempstead Gillingham Boxley Road Walderslade, Kent ME7 3JJ. **Deadline 7 July 2021.**

- b. To consider Neighbourhood Plans.
- c. Other planning matters.

444. Public Rights of Way

To provide an update on the installation of the kissing gate on KH55.

445. Personnel Issues

- a. To receive an update on the recruitment process.
- b. Any other personnel matters.

446. Reports from Parish Councillors.

To receive any reports.

447. Reports from Borough and County Councillors (if present)

To receive any reports.

448. Correspondence

To receive any correspondence.

449. Finance

- a. Financial statement and bank reconciliation – to receive and accept.
- b. Internal Audit
 - i. To consider the Internal Auditors report for 2020-21.
 - ii. To appoint Internal Auditor for 2021-22.

- c. AGAR – End of Year Accounts for 2020-21.
 - i. To review the Annual Governance Statement
 - ii. To approve the Accounting Statements for 2020-21.
- d. To authorise payments made out of meeting and at meeting. Payments to be made by BACS unless specified otherwise.

450. Close of Meeting

451. Date of Next Meeting - Wednesday 1st September 2021 at 6.30pm.

Melanie Fooks

Melanie Fooks, Locum Clerk, 24 June 2021
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